

# **HISTORIC PRESERVATION COMMISSION**

## ***OFFICIAL MINUTES***

**October 27, 2021**

**5:00 pm**

Council Board Room

One Batavia City Centre, Batavia NY

Members present: *Connie Boyd, Sharon Burkel, Ryan Duffy, Alexis Green, Caroline Hosek*

Members absent: none

Others present: Meg Chilano – Recording Secretary, Ron Panek - Code Enforcement Officer

### **I. Roll Call**

Roll call of the members was conducted. Five members were present and Chair Sharon Burkel declared a quorum.

### **II. Call to order**

Ms. Burkel called the meeting to order at 4:59 p.m.

### **III. Previous Meeting Minutes**

There were no corrections and the minutes were approved as written by unanimous consent.

**RESULT: Approval of July 28, 2021 meeting minutes.**

### **IV. Proposals**

#### **A. Install an HVAC system**

**Address:** *201 East Main Street*

**Applicant:** Go Art!

- Actions:**
1. Review application for completeness
  2. Public hearing
  3. Discussion and action by the board

#### **1. Review Application for Completeness**

The board agreed that the application was complete.

#### **2. Public Hearing**

Ms. Burkel opened the public hearing at 5:01 p.m. Gregory Hallock, Executive Director of Go Art! told the board that Go Art! received grants to pay for the system. The HVAC system will be placed on top of the kitchen to the rear of the building to reduce visibility, and will consist of three units. Mr. Panek clarified that the two units that are already in place will remain there and be repaired.

Mr. Hallock reported that the project has been approved by SHPO.

**3. Discussion and Action by the Board**

Ms. Hosek asked how much time will be needed to complete the project, and Mr. Hallock said that it would take ten days, but he noted that the project would not likely commence for three or four months

Ms. Burkel closed the public hearing at 5:08.

**MOTION:** Ms. Boyd moved to approve the project; Mr. Duffy seconded the motion, and all voted in favor.

**RESULT: Approval of the application.**

**V. Old Business**

Ross Street historic sign replacement

Ms. Burkel related that Mr. Leaton is still working on the sign.

**VI. New Business**

Ms. Burkel requested that Ms. Chilano submit the application and fee for the HLOM Christmas Wonderland of Trees. Set up of the trees will take place November 19.

**VII. Adjournment**

  
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Meg Chilano  
Recording Secretary