

# HISTORIC PRESERVATION COMMISSION

## OFFICIAL MINUTES

May 25, 2022

5:00 pm

Council Board Room

One Batavia City Centre, Batavia NY

Members present: *Connie Boyd (via phone), Ryan Duffy, Alexis Green, Caroline Hosek*

Members absent: none

Others present: Zach Alwardt - Code Enforcement Officer

### I. Roll Call

Roll call of the members was conducted. Four members were present and Acting Chair Ryan Duffy declared a quorum.

### II. Call to order

Mr. Duffy called the meeting to order at 5:04 p.m.

### III. Previous Meeting Minutes

There were no corrections and the minutes were approved as written by unanimous consent.

**RESULT: Approval of October 27, 2021 meeting minutes.**

### IV. Proposals

- A. Remove an existing wooden ramp and construct a code-compliant accessible ramp along the north (rear) elevation

**Address:** 222 West Main Street

**Applicant:** Planned Parenthood

- Actions:**
1. Review application for completeness
  2. Public hearing
  3. Discussion and action by the board

#### 1. Review Application for Completeness

The board agreed that the application was complete.

#### 2. Public Hearing

Mr. Duffy opened the public hearing at 5:07 p.m., and closed the public hearing at 5:10 p.m.

**3. Discussion and Action by the Board**

**MOTION:** Mr. Duffy moved to approve the project; Ms. Hosek seconded the motion, and all voted in favor.

**RESULT: Approval of the application.**

**V. New Business**

The board confirmed Mr. Duffy as the chair of the Historic Preservation Commission by unanimous consent.

**VI. Adjournment**

The board adjourned at 5:14 p.m.

  
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Meg Chilano  
Recording Secretary