

CITY OF BATAVIA PLUMBING BOARD

Minutes

September 22, 2021, 8:00 a.m.
One Batavia City Centre, Batavia, NY
Community Room

Members present: *Bill Davis, Doug Diegelman, Bill Hayes, Ray Tourt*

Members absent: Al Rosemark

Others present: Ron Panek, Doug Randall, Jill Wiedrick

I. Call to Order

Acting Chair Doug Diegelman called the meeting to order at 8:33 a.m.

II. Roll Call

Roll call of the members was conducted. Four members were present providing a quorum to conduct the meeting.

III. Approval of Minutes from Previous Meeting

MOTION: Mr. Diegelman moved to approve the minutes as written; Mr. Davis seconded the motion. All voted in favor.

RESULT: Approval of August 18, 2021 meeting minutes.

IV. New Business

Plumbing Applicants: Todd Town, Brian Somers, Jovica Kovacevic

Mr. Davis reported that he checked the applications. The applicants had shown proof of licenses from other municipalities, and the board agreed that all were qualified to take the City of Batavia plumbing exam.

MOTION: Mr. Tourt moved to approve the three candidates to take the City of Batavia licensed plumber exam; Mr. Davis seconded the motion. All voted in favor.

RESULT: Applicants approved to take the plumbing exam.

Fee Schedule Update

Mr. Randall presented the updated permit fee schedule and told the board that the City is interested in knowing the members' opinion of the changes.

Mr. Randall related that he and Mr. Davis, in his capacity as Superintendent of Water and Wastewater, had examined the fees closely. The most impactful change is the fee for the disconnection of water services. Mr. Randall noted that Mr. Davis has estimated a realistic fee based on the cost to the City of disconnecting the service at the main. A security deposit must be paid, which is held for three years.

Mr. Panek clarified that the deposit is only applicable to those cases where the intention is to reuse the service for a new structure on that property.

Mr. Hayes asked if the deposit will be held in escrow, and Mr. Randall replied that it would.

Mr. Randall told the board that the City would like them to review the proposed changes and provide feedback before the proposal goes to Council.

Mr. Diegelman asked about the timeframe for the feedback. Assistant City Manager, Jill Wiedrick, said that it would be helpful if the board member could review the fee schedule for a week, and then make a response.

Mr. Randall pointed out that the packet given to the plumbing board includes all proposed fee changes, not just plumbing permit fees.

Ms. Wiedrick explained that it makes sense to review the fees now because the City is in the process of converting to a new system. She noted that the fees have not been changed in a long time and it is time to update them and make them comparable to other cities the same size as Batavia.

V. Adjournment

Mr. Tourt moved to adjourn; Mr. Hayes seconded the motion. All voted in favor. Meeting adjourned at 9:05 a.m.



Meg Chilano
Recording Secretary