

City of Batavia
One Batavia City Centre
Batavia, New York 14020
(585) 345-6300

PERMIT #: _____

YEAR: _____

PARKING PERMIT APPLICATION

Name of Applicant: _____ Cell Phone #: _____

Address: _____ Emergency Contact Phone: _____
Home or Cell

Driver's License #: _____ Emergency Contact Name: _____

Email (Required): _____

PERMIT TYPE

☐ \$100 per year, per vehicle

(Valid January 1 – December 31)

VEHICLE TYPE

	Year	Make	Model	Color	Plate Number
Vehicle Info					

Please verify the information provided on this form and read the important information provided on the attached pages. This form must be signed and dated to be considered.

STATEMENT OF APPLICATION

In applying for a City of Batavia Parking Permit, I hold the City of Batavia, its agents or employees, free of all liability for damage to my motor vehicle.

I have read and reviewed the attached rules, regulations, and municipal codes and I agree to abide by all rules, regulations and municipal codes in effect today or promulgated in the future. Furthermore, I agree to advise the City of Batavia in any change in status of any portion of this application. False statements made herein are subject to suspension of permit privileges.

Applicant's Signature: _____ Date: _____

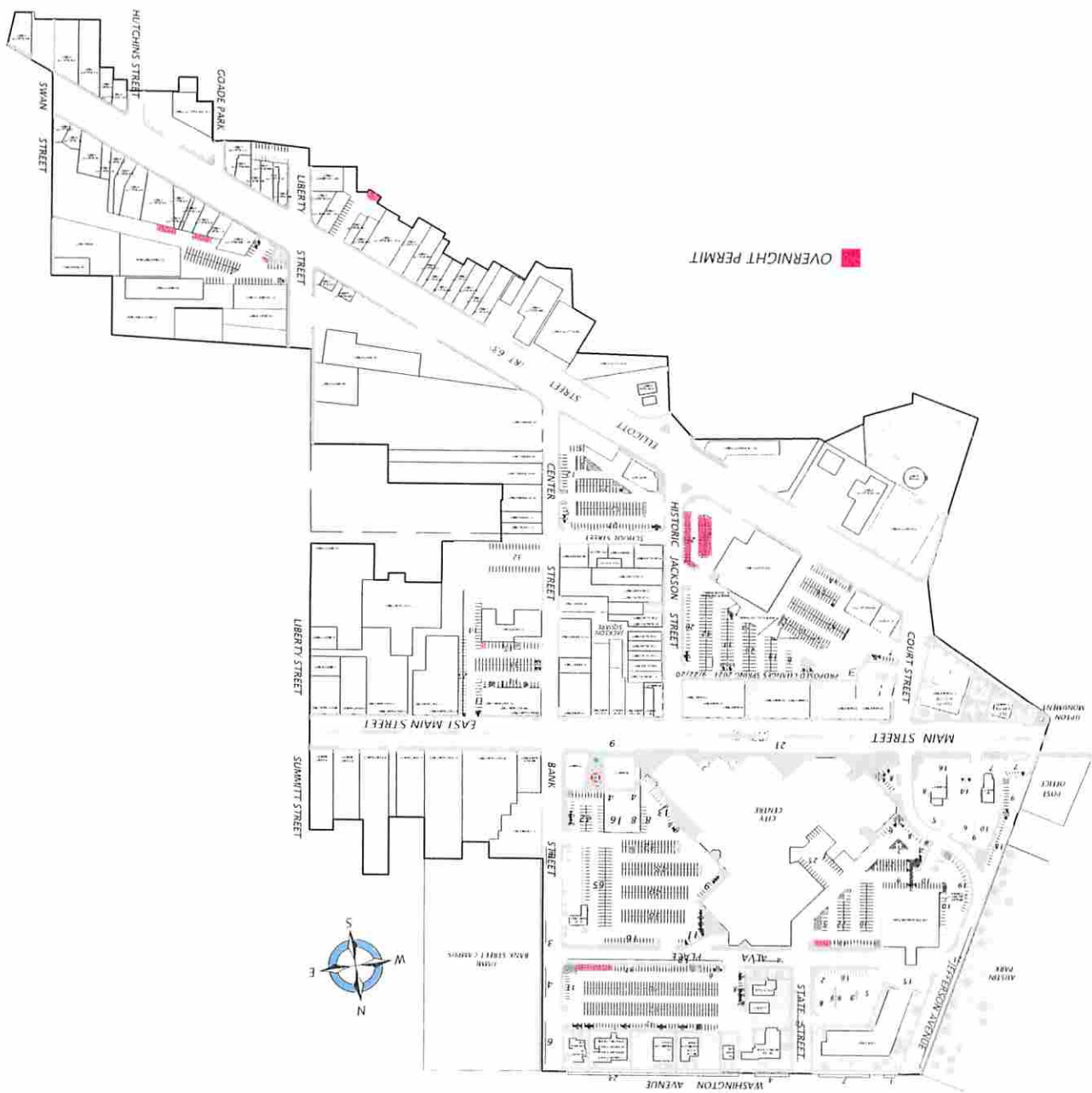
RETURN THIS APPLICATION WITH PAYMENT TO:

CLERK'S OFFICE - CITY OF BATAVIA
ONE BATAVIA CITY CENTRE
BATAVIA, NY 14020

Office Use Only

Approved: ☐ _____

Date: _____





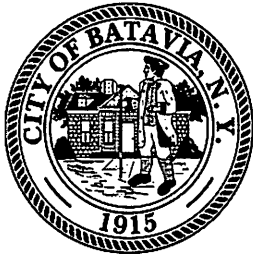
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Overnight Parking Permit Regulations

1. Every vehicle that is parked in an overnight-designated City parking lot shall be registered with the City of Batavia and have a permit sticker (color coded per year).
2. The cost for the annual overnight parking permit is \$100.00 per parking permit. Replacement permits will be charged a fee of \$10.00.
3. A City overnight parking permit will be in a form of a sticker, which shall be placed on the back window on the driver's side.
4. A City overnight parking permit is valid from January 1st through December 31st. A completed application and payment will be due by the end of December. Payment will be due in person, at the City Clerk's Office in City Hall. The parking permit application can be found on www.batavianewyork.com.
5. A city overnight parking permit entitles the registered permit holder(s) to park in any designated space for that permit, if a space is available, and if the permit is properly displayed and the vehicle is parked in accordance with these conditions and regulations. The permit is not a guarantee that a space will be available. Further, the permit only entitles the registered holder(s) to park a vehicle between the hours of 2 AM to 6 AM during weekdays and between Fridays, 8:00 PM until 6:00 AM on Monday. All other hours the registered permit holder(s) must comply with parking restrictions as stated in §178-17 (attached hereto) of the Code of the City of Batavia.
6. City overnight parking permits are the sole property of the City of Batavia. They are to be used only by the registered permit holder and may not be sold or transferred.
7. The City of Batavia is not responsible for damage or theft to any vehicle or property of the registered permit holder(s). Issuance of a permit to a registered holder(s) does not imply that special security measures will accompany the permit. By signing the application form, the applicant acknowledges and waives the right to any claim against the City for any damages or injuries that arise from use of the overnight parking facilities.
8. Anyone who intentionally gives false information to receive an overnight parking permit will lose his or her right to hold a parking permit. A City overnight parking permit may be revoked without cause at any time by the City Manager's discretion.
9. All vehicles parked in City lots must be registered and insured pursuant to the New York State Vehicle and Traffic laws. Vehicles must comply with all state and local laws regarding motor vehicles, be in operable condition, not leaking vehicle fluids, and shall not exceed one ton of hauling capacity.
10. No vehicle shall be permitted to sit unattended for more than 48 hours in said designated parking areas. (Exceptions will be made for vacations – you must report to the City Manager's Office one week prior to departure.)
11. The storage of towed items such as trailers, boats, etc. is strictly prohibited by vehicles permitted for said designated parking areas.
12. During periods of excessive snowfall or when routine or annual maintenance work is being undertaken, the permit holder(s) must relocate registered vehicles from the parking area to accommodate City Maintenance Workers.



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City of Batavia Municipal Code

§ 178-17 Parking in City Parking Lots.

- A. Vehicles; trucks. No motor vehicle shall be parked in any parking lot provided by the City of Batavia for public parking unless the vehicle is driven into the parking lot under its own power and is capable of being driven therefrom in like manner; nor shall any motor vehicle be so parked unless it is properly licensed and with license plates attached for the current year, nor unless it complies in all other respects with the laws relating to the operation and equipment of motor vehicles. Any truck which exceeds one ton in capacity shall not be parked in any City parking lot in the City.
- B. Three-hour time limit; exception. It shall be unlawful to park any vehicle in any City parking lot for a period of time exceeding three hours, except in areas therein designated by signs for all day parking and except for parking in the City lot located on the south side of Ellicott Street between Liberty Street and Center Street which shall have a two-hour parking limit. [Amended 7-13-1992]
- C. Overnight parking permit. The City Manager may make available for sale overnight parking permits for the convenience of real property owners who demonstrate a hardship that limits their ability to park motor vehicles on their premises, using specified parking areas in City-owned lots. These permits shall be visibly displayed on the motor vehicle to be parked in the parking lot. Parking a vehicle in a designated parking lot without displaying said permit shall be a violation of this Code. Further, the holder of the permit shall abide by all rules and regulations promulgated by the City for use of the parking facilities by overnight permit holders. The City Manager shall establish a reasonable fee for obtaining said permit. [Added 11-25-2002]
- D. Parking restrictions in the Jackson Street Parking Lot. [Added 9-15-2005]
- (1) A two-hour parking limit is established in the following areas:
- (a)
The first row of parking spaces on the north side of the parking lot commencing from the west end, space number three through 27.
- (b)
No person shall park or stand any motor vehicle in the regulated parking spaces for longer than 120 continuous minutes.
- (2) A handicapped parking designation is established for the following spaces:
- (a)
The first two spaces in the first row on the north side commencing from the west end.
- (b)
The first two spaces in the first row on the east side commencing from the north end.
- (3) All day parking is established for all other parking spaces in the remainder of the Jackson Street Parking Lot.